

4-H Volunteer Position Description

Title:	Camp program - Head Cook; session _____		
Purpose:	To ensure the nutritional needs of camp is being meet through food preparation. To coordinate preparation of meals during camp.		
Responsibilities:	<ol style="list-style-type: none"> 1. Work cooperatively with Camp Facility Coordinator and other cooks to carry out menu preparation and other kitchen needs. 2. Work, as a team, with cooks to insure the service of balanced meals, proper food storage and sanitation, and safety. 3. Prepare and serve three (3) meals and appropriate snacks daily. 4. Coordinate food serving with camp staff . 5. Work with camp Facility Coordinator to inspect equipment for safety. 6. Maintain and clean kitchen/pantry, aprons, and towels. 7. Clean-up, and storage of excess items at the completion of camp session. 		
Supervision/ Liaison:	<i>Receives direction from:</i> 4-H Camp Facility Coordinator 4-H Camp Program Coordinator Extension Staff	<i>Provides direction to:</i> Cooks	<i>Cooperates with:</i> other cooks Camp Directors chaperones
Resources/ Support:	Menu plan Food and supplies. Kitchen and dinning room facilities		
Time Commitment:	At camp: 5-6 days per session; dates _____ to _____		
Qualifications:	Ability to work closely with other cooks in a sometimes crowded kitchen. Ability to work on your feet for long periods of time. Ability to lift and carry 50 pounds. Knowledge of food service management and safety		

Acceptance/ Approval:

Volunteer: _____

Advisor: _____

Date: _____

Date: _____

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