

4-H Club Business Meeting Agenda

(List the name and office of the person presenting the agenda item.)

Date _____

Call meeting to order.

Flag salute and 4-H pledge to be led by: _____

Call the roll or pass around a sign-in sheet to take attendance.

Introduction of guests by: _____

Reading of minutes by: _____

Treasurer's Report by: _____

Correspondence Report by: _____

Other Officers' Reports by: _____

4-H Volunteer Management Organization Report by: _____

Committee Reports by: _____

Project Reports by: _____

Old Business:

New Business:

Announcements:

Adjournment

Program introduced by: _____

Recreation led by: _____