

Monterey County 4-H Council Minutes

Meeting: June 17, 2014

1. **Call to order:** President, Cara Brents called the meeting to order at 7:02 at the Monterey County AG Conference room. Cara Brents led the Pledge of Allegiance the 4-H Pledge.
2. **Roll Call & Introduction of Guests:**  
The following County Council Officers, Extension Staff and 4-H Club Representatives were present:

Cara Brents, President (Natividad)	Mary Hughes (King City Blue Ribbon)
Trina Hearne (King City Rural)	KC Mullaney, (Aromas)
Rhonda Hurtado, 2 <sup>nd</sup> Vice President (Mission)	Erik Wilkins (Lockwood)
Dana Guidotti, Treasurer (Mission)	Carla James (Chualar)
Jennifer Wasson (San Benancio)	JoAnn Etchison and Sheryl Jones (Royal Oaks)
Kelly Urquides and Deidre O’Grady (Buena Vista)	Stefanie Burgess, Kelly Violini, Andi Roche (Spring)
Natalia Bahena, Tim Lewis and Cyndra Ramey (Greenfield)	Lorin Lurz (Staff)

The following guests were present: Christina and Michael Nelson (Aromas), Shirley & Travis Smith , Grace , Chris, and Trag (Spring), Christina (Buena Vista), Kim & Kelly Harvell (San Benancio), Jocelyn and Rosevelt Sosa (Greenfield), Catherine Higgins (All star, TLAW Advisor), Mariah, (Buena Vista), Bret Wilkins (Lockwood).

3. **Additions and Corrections to the Agenda:** – None
4. **Secretary’s Minutes:** Motion made by Sheryl Jones to approve minutes. Seconded by Trina Hearne . Vote and motion passed.
5. **Treasure’s Report:** April 18, 2014 through June 17, 2014. Total Expenses \$4,100.06. Beginning Balance \$15,340.18. Ending Balance \$12,168.22. Restricted funds \$723.11. Ending Available Balance \$11,445.11. Reserve Totals: \$109,690.42 Combined Checking & Savings: \$121,135.53. Rhonda Hurtado researching County Council financial History, found deficit 4-6 years.  
2014-2015 Budget: Dana Guidotti tried to balance budget, reserve has been used. Need a future reserve. Dana presented 2014-2015 budget, explaining that the last 3-4 years the council was deficit spending, so a balanced budget must be presented and accepted. Proposal presented to increase Participation Fee and lower county fees. Increase \$7 participation fee and make mandatory per member and lower county fee to \$2 per youth member. State fee will stay the same. In the end the overall fee will remain the same.  
New fee proposal: Adults: \$12 + 4 = \$16 Members: \$34 state, \$2 for county, \$7 participation fee = \$43 per member.  
Funds for State Leadership Conference: Regardless of how many youth attending county council has \$3350 to award in scholarships. All Stars and All Star Advisor will have at least half their registration fee paid. All others will receive the pot of scholarship money.
6. **Youth Reports:** None

**Club sharing:** None

7. **All Star:** Mariah, Jocelyn and Roosevelt: Thanked council for support. They gave an amusing thank you presentation to the All Star Advisor Catherine Higgins.

**TLAW:** no report

**Catherine Higgins (All Star and CTA Advisor):** Discussed the revised All Star Application and County Teen Ambassador which closed on May 16. Interviews were held May 28<sup>th</sup> and June 14<sup>th</sup> June 21<sup>st</sup> All Star Installations were held at the County Board of Supervisors with Supervisor Lou Calcagno. With 7 All Stars we need 1 more adult advisor over age 24. New All Stars will come to County council July 15<sup>th</sup> meeting. The TLAW position has been eliminated. The County teen Ambassador is the new position for ages 14-19 and does not have any star requirement to join.

**Committee Reports:**

**Incentives & Recognition:** KCR and Royal Oaks. Record books scoring will stay the same for this year.

**Expansion and Review:** San Benancio and Aromas – Met May 29<sup>th</sup>. Meeting Minutes handed out. Aromas Representative KC Mullaney spoke about ideas for clubs with low numbers and clubs that are at high numbers. Meeting minutes were provided.

**4-H Camp- Stephanie Burgess (Spring)** - reminder for the change - Sunday Drop off. Friday Pick up. 142 youth 28 adult volunteers attending. Camp committee wants clubs to set aside money in their budget for camp scholarships to help their youth attend..

**Fashion Review:** Buena Vista – written report from Staci Milanese as read by Kelly Urquides. MCF Fashion Review was held in May. Budget was \$150. 14 attended 8 volunteers. Next year, judges should come early for orientation, registration for attendees and a qualifier so they can go to State Field Day. 2 went on to state and won gold. Clubs need to encourage more participation.

**MCF Food Booth Meetings.** Royal Oaks: Shift assignments. Want to add a Dippin Dots booth to increase revenue. Need a cash counter machine for the booths.

**Break out committee for club assignments report:** By Trina Hearne, KCR. If clubs want to keep last year's assignment, they can. Otherwise, once the selection process goes around on a clipboard the club's that need a spot can choose. Final document will be available.

**Calendar:** Council President, Cara Brents

- June 16<sup>th</sup> Camp committee Meeting 6:30pm at Our Savior Church
- Tuesday, June 17<sup>th</sup> Leaders Council Meeting 7pm.
- Tuesday, June 17<sup>th</sup> – Food booth Meeting @ 6:30pm
- Friday, July 18<sup>th</sup>, Club Books Due and end of the year reporting
- Wed. July 23<sup>rd</sup> Club secretaries and treasurers books judged by committee
- Thurs, July 24<sup>th</sup>, community Leader Summer School, Guidotti home
- Sat, July 30<sup>th</sup>- Scholarship apps due w/record books
- TBA- Scholarship interviews
- Tues, Aug 5<sup>th</sup>- Record books due to county offices for county judging
- Sat, Aug 16<sup>th</sup>-Record books county judging at Ag conference room
- Awards due to county

- Tues Aug 19<sup>th</sup>- Leaders council mtg 7pm. Mandatory food booth Mtg 6:30
- Wed, Aug 27<sup>th</sup>- MonSept 1<sup>st</sup> MCF
- Mon, Sept 1<sup>st</sup>- Holiday- office closed
- Tues, Sept 9<sup>th</sup>- Sun. 14<sup>th</sup> Santa Cruz county fair
- TBA- Achievement Night and County wide dance

**Staff Reports:** Program Rep report for June 2014

Lorin Hofmann Lurz- County Program Representative.

Attended the Cal Focus event in Sacramento. Met with Expansion and Review committee to hold the first meeting since 1998

Met with the council's break out committee in King City to make a plan for tonight and next year's committees. Will have a Cal Poly student and All Star alumni this summer to work on a round robin feature for the county webpage.

**For Community Leaders**

**Enrollment memo-** the enrollment memo and information went out on June to all CCL. Club packets are ready. Information on enrollment is now in a separate memo.

Make note, a member may NOT be enrolled in 2 clubs or 2 counties at the same time. They need to be enrolled where they live. Members can however, transfer into other club's projects.

A reminder that the Community Leader **applications process** that was in place at one time has been resurrected. Existing CL will not need to use this form. Community leaders are appointed and recognized by the County Director as the point of contact person for your club

The next community leader training will be a **Summer School session** – July 26<sup>th</sup>.

The flyer is on your club packets. Thank you to the Guidotti family for offering a lovely location. Please RSVP.

**Upcoming summer county wide training:**

July 8<sup>th</sup> Officer Advisor mixer and network at county offices

July 23 Club book judging with volunteers

July 24 Club Treasurer and Secretary training

The other sessions - Bylaws, My Laws and Outlaws training (as needed)

Parent meeting/Project Leader training (as needed)

In the fall there will be a **Record Book Roundup** between all record book volunteers.

There can be a **Grievance committee or PAC training** session for clubs

**End of year packets and Club Books due July 18th** – every club packet has a memo and checklist that is specific to just the year end reporting and club books.

Read the checklist carefully so that your club is using the most up to date forms.

**Club books-** If you would like help with your club's book – there will be a window from July 7 – 9<sup>th</sup> in which a treasurer or secretary can call the offices for an appointment and have a brief review. This is by appointment and it needs to be the officer that brings it in.  
Looking for volunteers – youth or adults to come be apart of the club book review and judging.

**Bylaws and club rules –**

NOW is the time to begin creating a clear, effective and acceptable policy updates to your club's bylaws or club rules . All clubs are to review these documents and either vote them in with no changes at the first club meeting of the year.

OR, propose changes at the first club meeting of the year and adopt them the following month with a vote.

With that, appropriate club budgets for 2014-2015 may be sent in for review anytime in July or August for review at the county offices BEFORE VOTING IN.

Beginning of the year packets – Last year the date was set for mid-September and there were concerns of meeting that deadline. Now that the offices had made enrollment packets available very early, the state set the fees with no changes, council will set the local fees tonight, clubs have already reviewed their bylaws or, or know what updates they would like to make.

FRIDAY, OCTOBER 3<sup>RD</sup> is this year's due date.

Lorin acknowledged the Community Leaders, project leaders, adult volunteers and others who attended the Salinas Valley fair with the best in mind for the 4-H program. Keeping in mind the values of life skills, learn by doing and being an adult role model give a strong and positive message about this county's 4-H program.

**Lynn Schmitt-McQuitty**, Youth Development Advisor, Tri-county. absent

**Unfinished Business:** none.

**New Business: elections:** Tim Lewis elected as 1<sup>st</sup> VP, Trina Hearn as 2<sup>nd</sup> VP.

**Council Budget planning session 2014-2015 –** Joanne Etchison makes a motion to accept 2<sup>nd</sup> budget proposal. KC Mullaney Seconds, vote. Motion approved.

**8. Adjournment:** Motion made by Joanne Etchison to Adjourn. Second by KC Mullaney. Motion approved.

Adjourned at 9:02 PM

**Next Council Meeting Tuesday, July 15<sup>h</sup>, 2014 at 7pm in Salinas at the County Conference Room.**

**Respectfully Submitted by, Melissa Martella**

**Monterey County Council Secretary**