

Aromas 4-H Officer Planner & Meeting Guide

Agenda for Sept. 2014

Bang gavel to call meeting to order Make sure everyone is quiet before you speak

"The meeting of Aromas 4H will now come to order." (Tap Gavel once)

"The flag salute will be led by Katie"

"The 4H pledge will be led by Samantha"

Jessica "Mariah will call roll." Roll call topic: Place to buy socks

"Will the Host/Hostess introduce our guests?"

"Minutes of the last meeting have been handed out. Are there any additions or corrections? Is there a motion to approve the minutes? Is there a second? All those in favor say Aye, all those opposed say No The minutes will be filed as approved (or corrected)"

Jessica "Andi will now give the Treasurers Report."

"Is there a motion to pay the outstanding bills and accept the Treasurers Report? Is there a second? All those in favor say 'Aye'.... All those opposed say 'No' The motion passes". (Tap gavel)

Rosalie "Christina will now give the Reporter's report."

"Are there any communications to be read?"

"Now we will have reports from the projects that met during the past month." Project Reports

<u>Swine</u>	<u>Rabbits</u>	
<u>Goats</u>	<u>Other</u>	
<u>Poultry</u>		

Announce the following headings:

Committee Reports

None

Report of Events

- R Book W.S - Julianie + Samantha
- Aromas Day - Matthew + Bobby
- MoCo Food Booth + Bldg - Ella + Lilly
- MoCo - all who exhibit-d

Unfinished Business

SCCF Feature Booth - workday
+ Bldg meeting
Enrollment
Bylaws - vote
Parent mtg - 9/23

New Business

Halloween Party -
Achievement Night

Announcements

"Project leaders will now announce the dates and time of meetings."

"Other announcements are:" (read)

CTA -

Birthdays

"Please go to the county website for more announcements and information."

"The following families are asked to bring healthy refreshments for the next meeting."

1. Bellone 2. Kurz 3. Larson

"The next community meeting will be Oct 3

"The program will be Neon
Nothing but

Program

"Is there a motion to adjourn the meeting? Is there a second? All those in favor say Aye, all those opposed say No. Meeting adjourned." (tap the gavel once)

Trash Bag Challenge
Teddy Bear Drive
Valentines for Old folks

Adjourn the meeting

Aromas 4-H Officer Planner & Meeting Guide

Agenda for Oct 3, 2014

Bang gavel to call meeting to order Make sure everyone is quiet before you speak

"The meeting of Aromas 4H will now come to order." (Tap Gavel once)

"The flag salute will be led by look for dot"

"The 4H pledge will be led by under chord"

Jessica
"Mariah will call roll." Roll call topic: Best candy for Halloween

"Will the Host/Hostess introduce our guests?"

"Minutes of the last meeting have been handed out. Are there any additions or corrections? Is there a motion to approve the minutes? Is there a second? All those in favor say *Aye*, all those opposed say *No* The minutes will be filed as approved (or corrected)"

Jessica
"Andi will now give the Treasurers Report."

"Is there a motion to pay the outstanding bills and accept the Treasurers Report? Is there a second? All those in favor say 'Aye'.... All those opposed say 'No' The motion passes". (Tap gavel)

Rosalie
"Christina will now give the Reporter's report."

"Are there any communications to be read?"

"Now we will have reports from the projects that met during the past month." Project Reports

Shooting sports other _____

Announce the following headings:

Committee Reports
Halloween party or
none

Report of Events
SCCF - all who went
SBCF - all
Achievement Night - Julie
Parent mtg -

Call to order

Flag Salute

4-H Pledge

Roll Call

Minutes

Reports

Treasurer's Report

Reporter's Report

Communications

Project Reports

Unfinished Business

Budget + Calendar - approve ^{vote}

under
comm.
reports? →

Halloween party
Nat'l 4-Week - sign-up

New Business

Co. Council mtg - who will go?
Trash Bag Challenge service proj

Announcements

"Project leaders will now announce the dates and time of meetings."
"Other announcements are:" (read)

Birthdays

"Please go to the county website for more
announcements and information."

"The following families are asked to bring healthy refreshments for the next meeting."

1. Matt 2. Montgomery 3. Moran

"The next community meeting will be Nov.

"The program will be make trash bags - Mrs. Lury

Program

"Is there a motion to adjourn the meeting? Is there a second? All those in favor say Aye, all those
opposed say No. Meeting adjourned." (tap the gavel once)

Adjourn the meeting

Aromas 4-H Officer Planner & Meeting Guide

Agenda for November 2014

Bang gavel to call meeting to order Make sure everyone is quiet before you speak

"The meeting of Aromas 4H will now come to order." (Tap Gavel once)

Call to order

"The flag salute will be led by Logan"

Flag Salute

"The 4H pledge will be led by Matthew"

4-H Pledge

"Jessica will call roll." Roll call topic: Name a school mascot

Roll Call

"Will the Host/Hostess introduce our guests?"

"Minutes of the last meeting have been handed out. Are there any additions or corrections? Is there a motion to approve the minutes? Is there a second? All those in favor say *Aye*, all those opposed say *No* The minutes will be filed as approved (or corrected)"

Minutes

Communication

Reports

① *Jalame* will now give the Treasurers Report.'

Treasurer's Report

"Is there a motion to pay the outstanding bills and accept the Treasurers Report? Is there a second? All those in favor say '*Aye*'.... All those opposed say '*No*' The motion passes". (Tap gavel)

② *Rosalie* will now give the Reporter's report."

Reporter's Report

"Are there any communications to be read?"

Communications

"Now we will have reports from the projects that met during the past month." Project Reports

Leadership Other
Jewelry Making _____

Announce the following headings:

Committee Reports

_____ none _____

Report of Events

San Benito Fair
National 4H Week

- ③ *CIA*
- ④ *Healthy Living*
- ⑤ *Grange*
- ⑥ *Projects*

Unfinished Business

Bowl a Rama

LCORT reg

committee > Trash bag challenge

Cook for St Pat's dinner

New Business

Holiday Pot Luck + gift

Fantastic 4-H field day Feb 6

Teddy Bear service project

bring gently used item for gift drawing

Club does drinks pizza

Committees
deco's
clean up

Announcements

"Project leaders will now announce the dates and time of meetings."

"Other announcements are:" (read)

Birthdays

"Please go to the county website for more announcements and information."

"The following families are asked to bring healthy refreshments for the next meeting." wear

1. Holiday Pot Luck P.J's + Sweats

"The next community meeting will be Holiday Pot Luck

"The program will be Awards
Games - public speaking

bring stripes

Program

"Is there a motion to adjourn the meeting? Is there a second? All those in favor say Aye, all those opposed say No. Meeting adjourned." (tap the gavel once)

Leadership mtg @ 6:00 pm 11/7/14

Adjourn the meeting

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Snowflakes and S'mores

Agenda for Jan 5, 2015

Bang gavel to call meeting to order Make sure everyone is quiet before you speak

"The meeting of Aromas 4H will now come to order." (Tap Gavel)

"The flag salute will be led by offering choice"

"The 4H pledge will be led by _____"

"Jessica will call roll." Roll call topic: Name something cold in winter

"Will the Host/Hostess introduce our guests?"

"Minutes of the last meeting have been handed out. Are there any additions or corrections?
The minutes will be filed as approved (or corrected)"

"Julaine will now give the Treasurers Report."

"Is there a motion to pay the outstanding bills? Is there a second?
All those in favor say Aye.... All those opposed say No
The motion passes". (Tap gavel)

"Rosalie will now give the Reporter's report."

"Are there any communications to be read?"

"Now we will have reports from the projects that met during the past month." Project Reports

<u>Shot. sports</u>	_____	_____
<u>Swine</u>	_____	_____
<u>Other</u>	_____	_____
_____	_____	_____

Announce the following headings:

Committee Reports

Report of Events

Holiday Pot Luck
KSBW T.V. trip - all who went

Call to order

Flag Salute

4-H Pledge

Roll Call

Minutes

Reports

Treasurer's Report

Reporter's Report

Communications

Project Reports

Committee Reports

Report of Events

Unfinished Business

Bowl A Rama Jan 10

LCORT -

Trash Bag kick-off - sign-ups

St. Pat - dinner cook - ?

Service proj - Teddy Bear - sheriff's dept.

Field Day prep

New Business

Volunteer for MoCo. Leaders mtg

Dessert Judging contest for Valentine them

Co. Presentation Day - who will present?

- judge adult/youth/ room monitors

What judging form?
to use

Announcements

"Project leaders will now announce the dates and time of meetings."

"Other announcements are:" (read)

"Please read your News Notes for other county announcements and information."

"The Hostesses will announce refreshment assignments for the next meeting." *o*

1. Dessert contest - 3. _____

"The next community meeting will be Feb. 6 Fancy Friday - come dressed-up

"The program will be Make Simores in parking lot

Program

"Is there a motion to adjourn the meeting? Is there a second? All those in favor say Aye, all those opposed say No. Meeting adjourned." (tap the gavel)

Adjourn the meeting