

Suggested Monthly Safety Training Topics

Every ANR office should have routine safety training, at a monthly staff meeting or other forum. Training topics can vary, depending on the operations and activities at a particular location. Here is a suggested calendar of safety training topics throughout the year.

Month	Topic	Resources (Safety Notes or other)
January	Written Plans (IIPP, Emergency Action-Fire Prevention Plan)	http://safety.ucanr.edu/files/1456.pdf
February	Slip, Trip, Falls	http://safety.ucanr.edu/files/1457.pdf
March	Ergonomics	http://safety.ucanr.edu/files/1419.pdf
April	Fire Extinguisher Use	http://safety.ucanr.edu/files/1444.pdf
May	Heat Illness Prevention	http://safety.ucanr.edu/files/212294.pdf
June	Safe Driving	http://safety.ucanr.edu/files/1471.pdf http://safety.ucanr.edu/files/1379.pdf
July	Material Storage	http://safety.ucanr.edu/files/191680.pdf
August	Safe Lifting	http://safety.ucanr.edu/files/1353.pdf
September	Electrical Safety	http://safety.ucanr.edu/files/1409.pdf http://safety.ucanr.edu/files/1392.pdf
October	Emergency Preparedness/ Evacuation Drill	http://safety.ucanr.edu/files/152251.pdf http://safety.ucanr.edu/files/1393.pdf
November	Disease Prevention	http://safety.ucanr.edu/files/1400.pdf
December	Office Safety	http://safety.ucanr.edu/files/1429.pdf

See Safety Coordinator website (http://safety.ucanr.edu/Safety_Coordinator/) for more information and links to other training resources