Stanislaus County 4-H

TREASURER’S BOOK CHECKSHEET

# Club Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Due: August 1st

Tax ID Number is on file.

Treasurer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Received \_\_\_\_\_\_\_\_

Club Leader \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seal Received: \_\_\_ Gold

 \_\_\_ Blue

 \_\_\_ Green

 \_\_\_\_ Late, no seal

|  |  |  |  |
| --- | --- | --- | --- |
|  | Excellent | Good | Fair |
| Budget  |  |  |  |
| Sub-Account Budgets (if used) |  |  |  |
| Ledger Report (monthly)  |  |  |  |
| Annual Financial Report  |  |  |  |
| Audit Report / Peer Review Team Report |  |  |  |
| Annual Inventory Report |  |  |  |
| Monthly Reconciliation Report |  |  |  |
| State Financial on-line report completed |  |  |  |

June 30 Bank Balances: Checking $\_\_\_\_\_\_\_\_\_\_\_\_ Savings $\_\_\_\_\_\_\_\_\_\_\_\_\_

June 30 Ledger Balance: Checking $\_\_\_\_\_\_\_\_\_\_\_\_ Savings $\_\_\_\_\_\_\_\_\_\_\_\_\_

General Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of Reviewer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9/2017