

**4-H Riverside County Management Board**

September 15, 2014

Administrative Director's Minutes

A meeting of the 4-H Riverside County Management Board was called to order by Robert Wright, Executive Director.

**At** 7:00 PM, on Monday, September 15, 2014, at the Moreno Valley 4-H Office.

**Attendance:** Stephanie Barrett, Eric Barrett, Jeanine Baze, Clint Baze, Devon Bean, Heather Been, Cheryl Eggleston, Sierra Knox, Susan Marsh, Michelle Nachtmann, Denise Parco, Tegan Thomason, Wanda Tiss, Lynn Warren, Abigail Wright, Robert Wright, Elizabeth Wright, Cate Wright (See Attachment A).

The Pledge of Allegiance and the 4-H Pledge were led by Eric Barrett.

**Approval of the Agenda:** Susan Marsh moved to approve the agenda as presented. Eric Barrett seconded the motion. Motion passed unanimously.

**Open Forum:** Michelle said she feels the networking and information is not flowing amongst the clubs anymore. She suggested we have more information go out via Email, but being physical is a very good way to get people talking and information flowing. It was suggested that it could help if we had every club represented on the Program Board, but some adults may be discouraged because they think that would mean serving on a committee.

**Minutes of the Previous Meeting:** The budget accepted at the last meeting was not sent out with the minutes. Stephanie said she would type them up and get them sent out. Aidans name was spelled wrong. Susan Marsh moved to accept the minutes as amended. Cate Wright seconded the motion. Motion passed unanimously.

**Reports:**

**Staff:** We have 3 news clubs: Menifee Rangers, Herupa Epic and Noli 4-H. Cheryl brought up that we cannot donate money to fairs unless it will be specifically going to 4-H members. She said that's because if people expect us to use money for 4-H we can't use it for other organizations.

**Executive Director:** Robert thanked everyone for coming. He mentioned that with changes in the economy employers are looking for employees that stand out from the rest and that 4-H is helping members achieve that. We now have a complete management board. Rob believes the management board will work. He thinks ultimately we will cast shadows on other afterschool programs. He thinks the Program Board now has its place. Many clubs had challenges this year but because of the volunteers they are thriving. He said he didn't get to do a lot of things he wanted to last year but is looking forward to having another chance this year.

**Assistant Executive Director:** The SoCal fair seems to be going well, Kim Lanier is the liaison. They're changing a lot of policy to follow the California State Board. They've adopted the 4-H age divisions and changed their uniform policy to the one we adopted. They plan on sending the list of 4-H entrants to the office so we can confirm they are registered members.

South Section is having a small animal field day on the September 27. They will be having workshops for all small animal fields. They are asking for donations for anything small animal related for their opportunity drawing. It starts at 8:00 AM at Mt. SAC. All the info is on the state website. Stephanie said she'd really like to see Riverside participate in this. They are hoping to gain enough money and interest to make this annual.

State Leaders Forum is a conference for adult volunteers. South Section is organizing the 2015 conference. It will be November 6th to 9th, 2015.

There is a lot of interest in our county and the South Section for shooting sports and for year we've been trying to get an archery training for the South Section. Barbara Crane said we could use Mt. SAC for an archery training. The South Section is contacting John Borba from the state shooting sports committee to arrange a training. Stephanie said she'd be willing to lead a rifle training when the weather gets cooler, There is also going to be one in December. She also mentioned we have a new shooting sports

committee but we don't have a key leader yet. Shooting sports is one of the highest attractors to 4-H.

**Finance Director:** Wanda had the May, June and July treasurer's reports. She mentioned we have some funds from a club that shut down. When a club closes the funds are held by the county for 3 years, if a club opens in the same area as the club that closed within those 3 years they get the funds. After the 3 year the funds are moved into the county's general funds. Cate Wright moved to file the treasurer's report for May, June and July for audit. Stephanie Barrett seconded the motion. Motion passed unanimously.

**Administrative Director:** Eric reported that he went to the last South Section Teen Council Meeting and that they will have online registration and will be sending a list of members who are requesting financial assistance to the county. He also mentioned that the deadline for Newsletter submissions is the 25th of each month.

**Visibility & Outreach Director:** Susan said that she would like to encourage every club to elect an outreach officer. She also reported they're doing the Veterans Day parade on November 11 at 10:00.

**Incentives and Recognition Director:** The I&R committee is having their first meeting on October 27 at 6:30 at Argus Pool Supplies in Riverside. They would like to do a county record book training and record book training video series and as well as improve participation.

**Resource Director:** She just started her job and wants to work with the key leaders. She wants to create an application for key leaders that need financial assistance. The state has a new policy requiring water at all 4-h events and she would to find a water sponsor for this.

**All-Star Advisor:** Jeanine reported that we have 5 All Stars this year. So far they've had 5 meetings and talked about doing Presentation and Record book workshops. Some have volunteered to help at the Norco Fair. She reported that they planned the Awards Night and presented the awards there.

**All-Star:** Abigail gave an All Star report. On June 6th the All Stars met to go over the 2 applications for the All-Star Advisor and they chose miss Baze. They discussed the County Awards Night theme and TIC workshops. On June 16th they finished planning the awards and planned to meet to sort the awards. They discussed their plans more and decided on 2 workshops for TIC: Visual Arts and Improvisational Acting. They picked out and ordered All Star shirts. On August 30th they met and sorted awards. They registered for TIC workshops and decided on their community service project. Abigail and Eric attended the South Section Teen Council meeting. TIC is January 16-18 2015 at Pathfinder Ranch. Applications will be online in October. The theme is superheroes. See Attachment B.

**Announcements:** There is another Treasurer training on October 11th at 9:00 am.

**Old Business:**

**Brochures:** All the County's brochures are out dated. It was recommended that Susan make a committee to design a new brochure. Susan also mentioned she needs more Business Cards. Robert said the guy who made them has been out of town and he will try to contact him as soon as possible.

**Club Websites:** Susan is still having issues with her clubs website, Cheryl said she will write a letter to the domain name owner.

**New Business:**

**Program Board Openings:** We have 3 Program Board openings: Communications, Large Animal and Shooting Sports.

**Electronic Payments:** Susan wanted to look into using electronic payment methods for enrollment. Cheryl said she will look into it.

**Business Plan:** We started working on a Business Plan last year but there was no follow up. Robert wrote something up but printed the wrong file so he will send it out via email.

Cate Wright moved to adjourn the meeting. Susan Marsh seconded the motion. Motion passed unanimously.

Meeting adjourned at 8:48 PM.

Next Meeting:    January 26, 2014  
                  7:00 PM  
                  Moreno Valley 4-H Office

Respectfully submitted,

Eric L. Barrett