Technical requirements for your presenters' and hosts' computers

using Zoom Webinar.

These tips come from those presenting the UC "Ag Experts Talk" webinar series.

1. **Check computer & software updates.** Make sure that your computer has all the latest updates (Murphy's law is that your computer will decide to make some update right in the middle of your presentation)

2. **Use a quality microphone.** Use a headset with microphone, don't rely on your computer built-in microphone

3. **Avoid distractors.**

   a. Turn off your Microsoft Outlook and any other possible distractors (Messenger, Skype, Google Chat, etc.)
   b. Present in a room and place that is free of extra noise and distractions

4. **Cell phones off please?** Silence your cellphone :)

Prepare and engage – keys to webinar success.