

2020-2021 Achievement Day & Movie Night

Date: October 18, 2020

Time: 12:00 pm

Location: Monterey County Fairground Arena

4-H Achievement Day: Host Club: San Benancio 4-H

Youth Chair: Wesley Hill

Adult Chair: Amy Burnett and Corie Hill

4-H Movie night: Host club : King City Rural

Youth Chair: Brianna Dedini

Adult chair: Carla Ackerman

Snapchat Filter~Dena???

Christmas green lights- Wesley

Stage decorations???

10 a.m. King City Rural (Movie) check in to set up

- a. Pre-packaged snack packs for each vehicle to include: popcorn, candy and water
- b. Check in table for contact tracing - sign in as they drive in at gate 6
- c. Monterey County Fair personnel will park the cars as they arrive

10 a.m. San Benancio (Awards) check in to set up

- a. Set up podium
- b. Sound system and microphone in place on stage

11 a.m. Youth Council Emcees check in with Dena

11 a.m. Guests start arriving

12 p.m. Achievement portion

Welcome

Pledge of Allegiance.....Emcees

4-H Pledge.....Emcees

All awards announced. Members get out of their car and stand by it to be recognized. Their picture will be on the movie screen as their name is announced. No awards will be handed out that day. Awards will be given to the Community Leaders for distribution.

Intermission (committee will release by car to use the bathrooms)

- 1:15 pm** (No later than 1:30) Movie begins - Hocus Pocus (1 hour 36 minutes)
- 3:05 pm** Movie ends / Guests depart
- 3:15 pm** Clean up begins
- 4:00 pm** We must be out of the MCF arena .

Plan for Achievement Day in Fairgrounds Arena site:

This is a 4-H member/family event only. This event is NOT open to the public. We will use all the County required COVID prevention methods in place for the Monterey Fairground Movie events. These have been held since July.

- Lorin COVID video only
- The event is limited to 60 vehicles in the arena.
- Guest must wear masks if outside of their vehicles
- All Guests must RSVP to the event. This can be used to cross reference for COVID contact tracing.- via online sign up genius- what type of car (Carla) by Sept 22
- Guests may not leave their vehicles to sit in the arena seats. Can sit in back of truck
- Bathrooms will be available with hand washing stations and hand sanitizer.
- The Achievement Hosting club (SB) is responsible for providing up to 6 adult/teen volunteers. This is to ensure the flow of traffic in, providing a check in for contract tracing, and members staying cars.
- The Movie Night hosting club is responsible for providing volunteers to give the movie snacks at the entrance to drivers and to ensure the exiting of cars is completed safely.
- Any 4-H member there without a parent/guardian must have a 4-H Medical Authorization Treatment/medical form.
- A Program may be created but will not be passed out at the event. Members will need to download. (Dena)
- QR code to view (Dena) <https://www.the-qr-code-generator.com/>
- Also will put into Google Share for County access
- Order plaques Done-10.9.20 ✓
- Members and families who attend the Achievement Day are also staying for the movie.

Protocol/Plan:(Carla)

- **Event Map**
 - Enter Enter through Gate 6 off Fairgrounds Road to arena
 - Exit by main stage to Fairgrounds Rd
- **Check in- KCBR**
 - Committee needs lanyards to identify who is working. Lanyard (Dena) need to order 10.5.20 ✓
 - Cars marked by flags [Carla] - color code by club
 - Wesley flyer - car decoration contest- awards Done 9.21.20 ✓
 - Decorated cars get popcorn!
 - Brianna to provide artwork for lanyard Done ✓

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4-H Achievement Day: Host Club: San Benancio 4-H

Youth Chair: Wesley Hill

Adult Chair: Amy Burnett and Corie Hill

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- We would use same protocol as what the established Movie Drive-in uses - When you arrive at gate 6 - check in with 4-H volunteer, then Monterey County Fair personnel move you along to where you need to park - About 8 cars across, 8 lines deep, 6 feet apart - socially distanced
- A poster size map in the arena is provided to view prior to entering the facility.
- The host club will provide adult volunteers at both the entrance, mid arena and exit to ensure members are staying in their car.
- **Bathroom protocol** you are able to use Fairgrounds restrooms, while wearing masks. - onscreen - get posters from Lorin for bathrooms
- **After event Exit** - Drive out of arena and follow direction under event map exit
- Parking- SB- Carla parking Strategy - work with current parking staff
 - →→Movie staff will park cars
- CAN Line up 1 hour head

Award Ceremony only:

Emcees (Monterey County Youth Council):

- Provides Achievement awards Script
- To wear full 4-H fair whites (Hat, tie/scarf) and masks
- Stage is not handicap accessible.
- Microphone Covid protocol - there will be 4 microphones in rotation. Microphones will be handed to an adult who will wipe them down after each use. - Wesley
- Sound System - Wesley
- Youth Council members on stage - 6 feet away from each other
- Each announcer needs a separate script so there is no cross contamination
- All awards announced.
- Members get out of their car and stand by it. Their picture will be on the movie screen as their name is announced.
- No physical awards will be handed out that night. Awards will be given to the Community Leaders for distribution.
- Do we have the record book results? Yes
- Announce Star ranks
- Announce County Chair Pin
- Announce Rising Star opin
- Will we announce Cloverbuds? Ask pictures Slide with Names only 10.5.2020 ✓

Awards Slideshow:

- Collecting pictures for slide show? Wesley & Eden Burnett
- Pictures- list is on a google sheet
- Slide Show- Wesley /San Benancio and Dena

- Ask format glastonbury
- Glastonbury audio visual is fabulous so if you have questions I can give you Richard's info.
- Ask youth or other adults if have leaders they would like to recognize NEED picture
- Get list to Wesley to gather pictures - Sent to committee 9.17.20 (star rank & contest names) ✓
- Carla - photographer documenting the event
- Outline of script for slideshow sent out 10.2.2020 by Dena via google docs

Movie Notes: Social distancing protocols in place

- Concessions will be available for purchase

Achievement event Checklist for Office

Items to be packed:

- 4-H Flags/bases
- 4-H banners
- 2 county office supply tubs
- Emcee scripts for each [Dena]
- Sign in sheets for each event to include: name, club and age
- Blank Medical Forms
- set clean pens- sterilize

Club packets to include:

1. Record Book contest certificates and pins
2. Year pins for youth
3. Primary member pins
4. Felt stars for youth
5. List of County Record Book winners
6. List of Star Rank verification names
7. Statewide Shooting Sport ribbons and medals
8. Copy of club requested awards
9. Memo on awards

Additional working Notes from August - Lorin/Kelly

I have a few questions so I can save time when presenting the September 6th date to the County Director:

Can members sit in the arena seats if they don't want to be in their car?

ABSOLUTELY NOT – NOT ALLOWED BY COUNTY HEALTH DEPT.

If so, can they walk into the area? NOPE

Can we "tape" or mark sitting areas to include 6 feet? NOPE

Can the invite include an RSVP so we have an idea of how many people are coming? (We can cross reference this for contact tracing) 65 CARS TOPS

Is the idea to have the Youth Council emcee or the SB club officers? Dena can help with awards script.

THEY CAN BE ON STAGE, BUT NOBODY CAN ACTUALLY LEAVE THEIR CARS TO COME ON STAGE. THE IDEA WAS TO HAVE A VIDEO CEREMONY ON THE MOVIE SCREEN. CLUB LEADERS CAN PICK UP THEIR PACKETS AS THEY LEAVE THE ARENA (THROUGH THE WINDOW...)

Is there a fee to use the fairgrounds for this event?

IF IT IS DONE ON SEPTEMBER 6TH, THE CHARGE IS \$200

This committee has a small budget for the event. Does the committee need more money?

Onto the Movie:

Is this a 4-H member movie only? Is the movie open the public? PRIVATE 4-H EVENT ONLY.

Does the movie become the responsibility of King City Rural to run as the former dance committee? YES

Was there any other fees for the movie for 4-H members?

Do families leave the awards portion and come back for the movie? What was the time set for the movie?

THE IDEA IS TO HAVE EVERYONE COME IN FOR A 'DOUBLE FEATURE'. ONCE THEY PARK FOR AWARDS THEY HAVE A SMALL RESTROOM BREAK AND THEN STAY FOR MOVIE. IF THEY ARE TWO SEPARATE EVENTS, IT WILL TAKE AN HOUR FOR EVERYONE TO EXIT THE ARENA AND THEN THOSE WHO WANT TO SEE THE MOVIE HAVE TO RE-PARK THEMSELVES.

Now that you know some of the questions, can we all work quickly to prepare a written plan that answers these questions? Once it's started in a Word or Google doc, I will add the 4-H UC COVID safety requirements language that we will follow. I can then work to get an answer or approval.

For the most part the awards are ordered and now trapped inside the 4-H office that is closed. Record Book contest placings are forthcoming. Star ranks are being reviewed this weekend. We didn't have a club book contest so we don't need those trophies engraved. That just leaves special awards by club – which I can solicit for.

4-H Achievement Night ideas and plan

From: Lorin Hofmann-Lurz (lhofmannlurz@ucanr.edu)

To: denajenkinson4h@gmail.com; hillhuddle@yahoo.com; wesleyhill117@gmail.com; kelly@montereycountyfair.com; tsamackerman@yahoo.com

Date: Friday, August 14, 2020, 10:42 AM PDT

Hello San Benancio, Monterey Fairgrounds and Youth Council,

I was able to speak with the Council President, Dena, to find that ideas are moving along quickly for the annual 4-H Achievement Night celebration.

While this is wonderful, I do need to caution everyone this event is not yet approved by the UCCE County Director. Currently, the UC statewide 4-H program and local COVID safety plan allows in-person meetings of 10 or less. A plan of an event larger must be in writing that I can present and get approval on.

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Onto the Movie:

Is this a 4-H member movie only? Is the movie open the public?

Does the movie become the responsibility of King City Rural to run as the former dance committee?

Was there any other fees for the movie for 4-H members?

Do families leave the awards portion and come back for the movie? What was the time set for the movie?

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Thank you all for the exciting new ideas, now lets get them on paper so I can get approval!

Thank you,

Lorin Hofmann-Lurz
4-H YDP Program Representative
831-759-7386
lhofmannlurz@ucanr.edu

Re: 4-H Achievement Night ideas and plan

From: Sam Ackerman (tsamackerman@yahoo.com)

To: denajenkinson4h@gmail.com; hillhuddle@yahoo.com; wesleyhill117@gmail.com; kelly@montereycountyfair.com; lhofmannlurz@ucanr.edu

Date: Friday, August 14, 2020, 10:49 AM PDT

I will speak on behalf of the movie portion- Movie was to be open to the people that were coming for achievement event. The fairgrounds was charging us \$100.00 for that portion. It will be ran by King City Rural and there will be no other fees to the 4-H members. So our thoughts were that people would stay for movie after achievement portion, if they wanted to leave then that is their choice. Our club would be putting together snack packs for each vehicle including popcorn, red vines, and drinks - prepackaged. So 2-3 for Achievement activities 3:00-5:00 for movie or adjusting that start time so their would not be a big delay between events.

Carla

On Friday, August 14, 2020, 10:42:24 AM PDT, Lorin Hofmann-Lurz <lhofmannlurz@ucanr.edu> wrote:

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RE: 4-H Achievement Night ideas and plan

From: Kelly Violini (kelly@montereycountyfair.com)

To: lhofmannlurz@ucanr.edu; denajenkinson4h@gmail.com; hillhuddle@yahoo.com; wesleyhill117@gmail.com; tsamackerman@yahoo.com

Date: Friday, August 14, 2020, 10:52 AM PDT

Hi All,

I inserted what I know....

Kelly Violini, CEO

Monterey County Fair & Event Center

www.montereycountyfair.com

831-372-8106

NOTICE OF CONFIDENTIALITY

This e-mail message and its attachments (if any) are intended solely for the use of the addressee hereof. In addition, this message and the attachments (if any) may contain information that is confidential, privileged and exempt from disclosure under applicable law. Unless you are the addressee (or authorized to receive for the addressee), you are prohibited from reading, disclosing, reproducing, distributing, disseminating or otherwise using this transmission. Delivery of this message to any person other than the intended recipient is not intended to waive any right or privilege. If you have received this message in error, please promptly notify the sender by reply e-mail and immediately delete this message from your system. Thank you.

From: Lorin Hofmann-Lurz <lhofmannlurz@ucanr.edu>

Sent: Friday, August 14, 2020 10:42 AM

To: Dena Sala Jenkinson <denajenkinson4h@gmail.com>; Hill family <hillhuddle@yahoo.com>; Wesley Hill

<wesleyhill117@gmail.com>; Kelly Violini <kelly@montereycountyfair.com>; tsamackerman@yahoo.com

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EVENT ONLY.

YES, PRIVATE 4-H

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From: Kelly Violini (kelly@montereycountyfair.com)

To: tsamackerman@yahoo.com; denajenkinson4h@gmail.com; hillhuddle@yahoo.com; wesleyhill117@gmail.com; lhofmannlurz@ucanr.edu

Date: Friday, August 14, 2020, 10:53 AM PDT

Oops sorry....I said \$200 so just to confirm that Carla is correct it is \$100 for her portion and \$100 for San Benancio's portion so \$200 for the entire event.

Kelly Violini, CEO

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From: Sam Ackerman <tsamackerman@yahoo.com>

Sent: Friday, August 14, 2020 10:50 AM

To: Dena Sala Jenkinson <denajenkinson4h@gmail.com>; Hill family <hillhuddle@yahoo.com>; Wesley Hill <wesleyhill117@gmail.com>; Kelly Violini <kelly@montereycountyfair.com>; Lorin Hofmann-Lurz <lhofmannlurz@ucanr.edu>

Subject: Re: 4-H Achievement Night ideas and plan

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From: Dena Sala (denajenkinson4h@gmail.com)

To: albburnett@aol.com; wesleyhill117@gmail.com

Cc: hillhuddle@yahoo.com; kelly@montereycountyfair.com; tsamackerman@yahoo.com; lhofmannlurz@ucanr.edu

Date: Friday, August 21, 2020, 02:03 PM PDT

Hi San Benancio 4-H (Amy & Wesley)

I know things are crazy with the fires and evacuations. I'd like to help.

Can one of you put what you have for Achievement Day into a google doc so I(we) can help you with a master plan to present to the county director?

Have you started a flyer? Can you send that to me?

And has anyone been able to look at other dates in October besides the 10th?

Please let me know that you saw this email and who will be getting the information to me, so I'm not hounding you all 😊

I hope you and your family are safe and can return to your homes soon.

Thank you,

Dena Sala

President, Monterey County 4-H Council

YOUTH Council Co-Advisor

WeLove4H.com

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Re: 4-H Achievement Night ideas and plan

From: albburnett@aol.com (albburnett@aol.com)
To: denajenkinson4h@gmail.com
Cc: wesleyhill117@gmail.com; hillhuddle@yahoo.com
Date: Saturday, August 22, 2020, 12:20 PM PDT

Hi Dena,

Sorry, I'm under evacuation and it's touch and go. I haven't had a chance to talk to Wesley who has been handling most of this (well really all of it). I know we had originally, tentatively planned it for September 6 (Labor Day weekend) but I think there was some problem possibly with the date (maybe since it was coming up quick, fair? or the fires and everything. Not sure if I heard October 10th but right now that date or something later than September 6th sounds great to me! You may have already heard from Wesley on this but also I'll try to get in touch with him once we evacuate.

Thanks so much

-----Original Message-----

From: Dena Sala <denajenkinson4h@gmail.com>
To: Amy Burnett <albburnett@aol.com>; Wesley Hill <wesleyhill117@gmail.com>
Cc: Hill family <hillhuddle@yahoo.com>; Kelly Violini <kelly@montereycountyfair.com>;
tsamackerman@yahoo.com <tsamackerman@yahoo.com>; Lorin Hofmann-Lurz <lhofmannlurz@ucanr.edu>
Sent: Fri, Aug 21, 2020 2:03 pm
Subject: Re: 4-H Achievement Night ideas and plan

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President, Monterey County 4-H Council
YOUTH Council Co-Advisor

WeLove4H.com

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To: hillhuddle@yahoo.com

Cc: albburnett@aol.com; wesleyhill117@gmail.com

Date: Saturday, August 22, 2020, 06:41 PM PDT

Thanks for your reply. I know Wesley is helping the efforts. I'll try to get it in google docs so Carla, Lorin and I can jump in and help.

Be safe and I pray for you, your family and your home.

These are trying times and I'm here to help where I can.

Best wishes

Dena

Sent from my iPhone

On Aug 22, 2020, at 1:35 PM, Corie Hill <hillhuddle@yahoo.com> wrote:

Dena,

Wesley is working at the fire base camp fueling equipment for the next 24 hours. He's been instrumental in helping people evacuate their livestock as well. To be honest...school and 4H have taken a backseat as we work to help those that are trying to save our homes.

I do believe that the new date being discussed is Oct 10.

If we can get through this weekends storm system (Sunday-Tuesday) we should be in good shape.

Corie

Sent from my iPhone

On Aug 22, 2020, at 12:20 PM, "albburnett@aol.com" <albburnett@aol.com> wrote:

Hi Dena,

Sorry, I'm under evacuation and it's touch and go. I haven't had a chance to talk to Wesley who has been handling most of this (well really all of it). I know we had originally, tentatively planned it for September 6 (Labor Day weekend) but I think there was some problem possibly with the date (maybe since it was coming up quick, fair? or the fires and everything. Not sure if I heard October 10th but right now that date or something later than September 6th sounds great to me! You may have already heard from Wesley on this but also I'll try to get in touch with him once we evacuate.

Thanks so much

-----Original Message-----

From: Dena Sala <denajenkinson4h@gmail.com>

To: Amy Burnett <albburnett@aol.com>; Wesley Hill <wesleyhill117@gmail.com>

Cc: Hill family <hillhuddle@yahoo.com>; Kelly Violini <kelly@montereycountyfair.com>;

tsamackerman@yahoo.com <tsamackerman@yahoo.com>; Lorin Hofmann-Lurz <lhofmannlurz@ucanr.edu>

Sent: Fri, Aug 21, 2020 2:03 pm

Subject: Re: 4-H Achievement Night ideas and plan

Achievement Night and Drive in is ON!

From: Lorin Hofmann-Lurz (lhofmannlurz@ucanr.edu)

To: tsamackerman@yahoo.com; alburnett@aol.com; hillhuddle@yahoo.com; OldDannyboy12@gmail.com

Cc: denajenkinson4h@gmail.com; mistyhancock4h@gmail.com; kelly@montereycountyfair.com

Date: Tuesday, September 8, 2020, 05:51 PM PDT

Hello, great news – these 2 events are approved by the County Director, Maria de la Fuente, as I presented. Please note, I adapted the plan in Google docs by removing some of the areas such as times and activities since it was not fully developed. Thank you for your patience.

I met with the Council President today to go over Record Books and were able to talk about the event and the Youth Council participation.

Moving forward, I can provide assistance with:

- facility agreement
- flyer approval
- awards placings
- Club leader or officer contacts
- UCANR COVID posters and printed materials
- Oversight over the rsvp and contact tracing

It would be important that the 2 hosting committees, YC Advisor and council officers hold at least one planning meeting to work on details - as this event is unprecedented due to COVID, social distancing and adding the drive in aspect! Please keep notes in a google doc I can view.

Most important, lets have some FUN for the members!

Dear Lorin

I received your phone message, thanks to remind me to send the approval for this event. Just make sure that you remind volunteers and members that regardless, they should ALWAYS keep their face masks and their required social distancing, at ALL TIMES.

We have to take this pandemic very serious and as University employees and agents (Volunteers), providing the best example possible and help the kids follow protocols. Stay safe and healthy.

Maria

Reminder, the State of California has issued a shelter-in-place order to reduce the spread of COVID-19 and the Monterey County 4-H staff is now working remotely. **We are still here to answer your questions and address needs** during this unprecedented situation.

Lorin Hofmann-Lurz
4-H Program Representative
831-759-7386
lhofmannlurz@ucanr.edu

COMMITTEE CHAIR: Wesley Hill COMMITTEE: Eden & Ellie Burnett, Audrey Rianda, Aidan Banks, Jackson Roberts

CONVENIENT COMMITTEE CHAIR CHECKLIST

PLEASE USE THIS CHECKLIST TO ENSURE THE COMPLETION OF ALL YOUR RESPONSIBILITIES AS A COMMITTEE YOUTH CHAIR. THIS POSITION QUALIFIES YOU AS A MONTEREY COUNTY COUNCIL SCHOLARSHIP RECIPIENT. IF YOU HAVE ANY QUESTIONS, PROBLEMS, COMMENTS, OR IDEAS, PLEASE CONTACT THE COUNCIL VICE PRESIDENT RIGHT AWAY.

- Coordinate with Parent Advisor(s) to plan event (in person or on phone)
- Set a date of at least one planning meeting that the chair attends and runs
- Write and submit a club newsnotes article prior to the event to Reporter
- Give a report before the event at the Council meeting 8.18.2020 ✓
9.15.2020
- Give a report after the event at the Council meeting 10.20.2020
- Give reminder phone calls or emails to all committee members or attendees prior to the planning meeting and event
- Attend the event you planned
- Record committee member's attendance Aiden Banks, Jackson Roberts, Wesley Hill, Eden Burnett, Ellison Burnett were all present
- Take photos of event for the club scrapbook and gave copies to Council
- Submit any receipts to the Council Treasurer within a month of event

OUR COUNCIL BUDGET WAS \$ 250 .

Turn this completed form in to the Council Vice President

AS THE COMMITTEE CHAIR, IT IS IMPORTANT THAT YOU PLAN AND ATTEND ALL MEETINGS RELATED TO YOUR EVENT. IF YOU CANNOT COMPLETE YOUR RESPONSIBILITIES AS LISTED ABOVE YOU ARE REQUIRED TO FIND A REPLACEMENT. ANY QUESTIONS? SEE COUNCIL VICE PRESIDENT.

RETURN THIS 3C CHECKLIST TO VICE PRESIDENT BY: _____



COUNTY COMMITTEE CHAIR REPORT FORM

Name Wesley Hill

Date July 29, 2020

As the Youth Committee Chair, please be prepared to give a talk at the Leader's Council meeting before and after the event you were in charge of. This is a two sided form.

Before event : The Achievement Night committee

planning meeting will be/was held on various dates at

(location) zoom (time) 4-5 pm.

We will/did discuss meetings and organization are being handled through email with adult advisors. One in person meeting with the Burnett's (3) and the Hills (2)

We have :

- Made the flyer
- Found a location. It is Monterey County Fairgrounds
- Confirmed a date. It is Oct. 10, 2020
- Set the time. It is 2:00 - 3:00
- Wrote an article for the county newsletter on _____

Our budget amount for this committee is \$250

Here are some of the questions that have come up Can we limit the invitation to ^{only} 4-H'ers receiving awards or does it need to go to all?

My name is Wesley Hill and the Adult Advisors are Amy Burnett & Corie Hill

Youth members who are the County Committee Chair are eligible to earn the County Chair Pin. They may also apply for the Leader's Council scholarship in their senior year. This report is documented in the council meetings minutes as verification.



University of California

Agriculture and Natural Resources ■ 4-H Youth Development Program

Name Wesley Hill

Date Oct 10, 2020

After event: The Achievement Night committee met

and completed our obligation of setting up, cleaning up, planning, creating slideshows
on (date & location) October 18th at the Monterey County Fairgrounds.

We (explain what you did) created a slideshow for the awards ceremony. This required gathering photos of award recipients. We communicated with the fairgrounds and helped on the day of the event.

Here are how many club volunteers took part 56

Our receipts will be ready to submit to the council by _____

An article on the committee will be in the county newsletter on _____

My name is Wesley Hill and the Adult Advisors are Amy Burnett and Corie Hill

Youth members who are the County Committee Chair are eligible to earn the County Chair Pin. They may also apply for the Leader's Council scholarship in their senior year. This report is documented in the council meetings minutes as verification.











