

4-H COUNCIL MINUTES

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June 22, 2020 @ 6:30 P.M. via Zoom

Voting Members: (underlined if present)

Katherine Vanderwall – President

Keith Wentworth - Vice President

Sarah Nave – Council Secretary

April Fowler – Secretary

Karen Hayes – C&L

Non-Voting Members:

Julie Frazell – UC Staff

Nicole Gentry - UC Staff

Car Mun Kok – UC Staff

CLUB REPRESENTATIVES (Adult unless otherwise stated):

Anderson Marsh: Carey Hayes, Cole Hayes (Youth)

Big Valley: Michelle Brown; Sheri Madrzyk; Sarah Nave

Blue Heron: Peggy Alexander; Jaden Bussard (Youth)

Cobb Mt.: Stacy Judson

Middletown – Natalie Ketchum, Jenn Jenson

Scotts Valley – April Fowler

Upper Lake – Mindy Witter

Meeting called to order @ 6:35 p.m. by Katherine Vanderwall

Flag Salute led by – Cole Hayes 4-H Pledge led by – Cole Hayes

Welcome Guest(s): None

Guest Speaker: None

Adopt Agenda: M/S Motion was made by Karen Hayes to adopt the agenda seconded by Sarah Nave.
Motion Passed.

Review Notes: N/A

Correspondence: N/A

Treasurer's Report: (by Nicole Gentry) As of: 05/31/2020 Total Restricted: \$20,448.44
Total Unrestricted: \$12,875.58 Total in UC Account: \$72.70

Club Reports:

Big Valley – Sarah Nave talked about what Big Valley has been doing the last few months. They have had to cancel many activities due to COVID-19. They did have an end of the year party via zoom. It was Hawaii themed and they played some games and did some activities. Sarah said it was about ½ the attendance as normal.

Anderson Marsh – Cole Hayes gave an update on what Anderson Marsh has been doing the last few months. They have had some club and project meetings via zoom and at the last zoom club meeting they help their elections for the year and approved next year's budget. They postponed their last meeting of the year to July/August in hopes that they would be able to meet in person.

C & L – Cole Hayes also talked about what C & L has been doing. They are trying to meet virtually with groups to request funds for their upcoming trip next year. They also submitted a video Share the Fun Skit to area presentation day for evaluation. Waiting on results.

Blue Heron – Peggy Alexander said they have not had any virtual meetings yet in their club. Peggy said she has shared the zoom options with her families, but at this point, no one has taken her up on the offer.

All Star Project: Cole Hayes

Cole is changing his contract and changing the date of his field day to September 26, 2020. He is contacting people to help and to participate. He is looking for someone to help with the goat section. Sarah Nave suggested Megan Tredway as a possible resource to help. Sarah will give Megan Cole's number and have her contact him. Julie Frazell reminded Cole of the youth to adult ratio that is required and the current restriction for in person meetings and events.

Emerald Star Project: None**Council Minutes:**

- See meeting minutes posted on 4-H website.

EC Decision Summary & Report:

- See meeting minutes posted on 4-H website.

New/unfinished Business

- **2020/2021 Budget:** Nicole Gentry emailed the budget out to all the clubs and council reps so they could review it ahead of time. The Executive Committee decided to leave the budgeted amounts the same in all categories for this year. Since there is lots of uncertainty as to what event will happen and if we will be able to fundraise or not we will just wait and see and revisit all budgeted amounts for the following 2021/2022 budget year. A motion was made by Peggy Alexander to approve the 2020/2021 Budget. Karen Hayes seconded the motion. Motion was approved.
- **C & L Funds Request:** Cole Hayes is requesting to borrow \$459.40 from Council so that they have enough money to cover the final payment for their inauguration trip in 2021. They are currently trying to fundraise virtually and will hopefully get donations soon. A motion was made by Sarah Nave to let the C & L Group borrow \$459.40 for their trip payment from the Countywide Resource Fund. Peggy Alexander seconded the motion. Motion was approved.
- **EC Elections:** Katherine Vanderwall's term as EC President is up and a new President must be elected. Keith Wentworth has agreed to step in as President that will then leave the VP spot open. A vote was placed to see who was in favor of Keith Wentworth becoming President. Vote was unanimous among every in attendance. The new VP will be selected at the July Council Meeting.
- **QuickBooks:** Nicole got a new computer and when she went to reinstall QuickBooks, she could not find the software that had been previously purchased. Since QuickBooks is how Councils books are kept Nicole ordered a new copy of the software and installed it. Nicole is asking for approval of the purchase for \$302.65. Motion was made by Keith Wentworth to approve the purchase and pull the monies from the other expenses area of the budget. Cole Hayes seconded the motion. Motion was approved.

Reports/Discussion/Updates:

- End of Year Reminders:
 - Julie just wanted to remind everyone that we would still have to report financials online like we have done every year. This year the State 4-H Office is also requesting that clubs upload their budget and peer reviews. Nicole will get the clubs final bank statements for the year out to them as soon as they come in.

- Council Peer Review:
 - Nicole just reminded everyone that Council would need to complete a peer review as soon as their final bank statement comes in, Sarah, Keith, and Car Mun volunteered to do the review. We will schedule a date as soon as we can.
- Summer Camp:
 - Camp was obviously cancelled this year due to COVID-19. We have secured the dates for camp for next year and they will be June 28 – July 2. The contract is being updated to reflect what we had already paid for this year.
- Upcoming Year:
 - Julie Frazell talked about COVID-19 and what the current situation is regarding clubs meetings. We really want to encourage everyone to re-enroll for the new year and we are encouraging clubs to become more comfortable with doing virtual meetings or small project meetings. We do not want families to feel like 4-H is not happening, because it very much is we just need to make adjustment on how we do things. We are also hoping that this year will bring an option for families to pay online.
- 2020 Fair:
 - As everyone is aware, the Fair was cancelled this year. They are working on options for the Livestock Show and figuring out the rules and restriction for doing it virtually.
- Loss of Revenue:
 - The UC is asking us to give them loss of revenue numbers each month. This includes any amounts that clubs or groups might have lost also. Julie Frazell asked all the clubs and specifically the C & L group to list what their losses have been and will be due to COVID-19. They can give their lists to Nicole and she will share the info with UC.
- COVID-19:
 - No new information has been provided everything will currently remain the same. Any new information will be distributed to the clubs as soon as the office receives it.

Office Report:

- Nicole & Julie just gave an update of procedures if you need to come to the 4-H Office. UC Staff is telecommuting still and Nicole and Shauna are in the office M-T from 8:00-12:00 p.m. If you come to the office it is helpful to let Nicole know you are coming due to the front doors are still currently being locked. Nicole can also just meet you outside that way you do not have to sign-in and go thru all of the protocols to enter the building.

Reports:

JLAC Report:

N/A

Fair Board Report:

N/A

Dates to remember/Upcoming Events:

- Executive Committee meets 1st Monday of the month at 5pm. Next EC meeting: July 6, 2020

- Next Council meeting: July 27, 2020

Adjourn Meeting: Motion was made to adjourn the meeting by Peggy Alexander and seconded by Keith Wentworth at 7:40 p.m. Motion passed