

University of California, 4-H Youth Development Program  
*Club Level Record Book Review and Evaluation*

**Instructions to Evaluators:**

1. In general, youth should be evaluated against this standard as appropriate to the age of the member. We recommend that books be evaluated in groups of same age youth so that appropriate developmental expectations are applied.
2. The difference between scoring a one (1) two (2) or three (3) is sometimes challenging to determine. In general, when scoring a 2, there should be some indication of a pattern of action or behavior. For example, if a senior member lists one citizenship activity of bringing in cans for a food drive, that's more than 0, but is obviously not a pattern; it is also not appropriate to the age of the member. Even for very young members, we would expect to see more than one or two entries to establish a pattern of citizenship. It is important for judging teams to confer and calibrate your scores with each other prior to scoring so that you are as close to the same interpretation as possible.

In general, score:

- 0 if there is no evidence of the standard requirement(s)
  - 1 if there is one entry of a certain required skill or activity or less than half the time
  - 2 if there is a pattern of the skill or required activity about half the time
  - 3 if there is a pattern of the skill or required activity about 75% of the time or greater. ***A 3 does not mean perfect or 100%.***
3. Books should not be disqualified from Club review and evaluation. Rather, members should be given a score, with GREAT comments to help members succeed in the future. Provide feedback, encouragement, coaching and at best, mentorship, as the goal of all Club level review and evaluation.