LSWP Action Plan Form

General Information:

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| --- | --- |
| District Name: |  |
| School Name  (*if applicable)*: |  |
| Wellness Team Members: |  |

Assessment Information:

|  |  |
| --- | --- |
| Name of Assessment Tool: |  |
| Date Completed: |  |
| Score: |  |
| Areas of Strength:  *Highlight areas where the school or district scored well* |  |
| Areas of Opportunity:  *Discuss the areas with lower scores and why they might not be meeting the criteria* |  |
| School/District Priorities:  *Identify the “low-hanging fruit”. Consider capacity, stakeholder support, interest, and momentum.* | 1.  2.  3. |

Local School Wellness Policy Action Plan Template

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| Final Rule Requirement | Goal  *What do we want to accomplish?* | Action Steps  *What activities need to happen?* | Lead  Person(s) | Timeline  *Start dates* | Measurement  *How is progress measured?* | Stakeholders  *Who will be involved and/or impacted?* |
| *Example: Standards for all foods and beverages provided, but not sold, to students during the school day* | *Food and beverages will not be used as a reward for students.* | *1a. Provide teachers with list of non-food reward examples.*  *1b. Discuss changes at back-to-school staff training.*  *1c. Follow-up mid-year to discuss challenges and determine additional communication needed.*  *1d. Develop communication to families regarding the nutrition standards* | *1a. CFHL to develop, Food Service Director (FSD) to disseminate*  *1b. FSD*  *1c. CFHL staff*  *1d. CFHL staff* | *Before the beginning of next school year.* | * *Verbal check-ins with staff to ensure compliance.* * *Teacher survey at end of school year.* * *The Site-level Assessment Questionnaire (SLAQ)* | *FSD, principals, teachers, staff, students* |
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