

**✿ UC 4-H PRESENTATION EVALUATION FORM**  
**Science or Engineering Presentation**

<b>Date</b>				
<b>Location</b>	<input type="checkbox"/> Club/Unit <input type="checkbox"/> County <input type="checkbox"/> Regional <input type="checkbox"/> State <input type="checkbox"/> Other			
<b>County</b>		<b>Title</b>		
<b>Member Name</b>		<b>Age</b>		
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<b>A. Technical Requirements: Following the presentation guidelines (page 15)</b>		<b>Total Possible: 4</b>		
		Not met (0 Points)	Met (1 Point)	Points
1. Minimum number of posters (5)?		No	Yes	
2. Length was within 3-15 minutes?		No	Yes	
3. Presentation memorized (Notes were not used)?		No	Yes	
4. Appearance: Appropriate attire for the occasion		Distracting	Enhancing	
<b>B. Content: The purpose of the presentation and the information and ideas presented (page 6) Total Possible: 10</b>				
5. Content was appropriate for the presenter's ability	(0 pts) Too basic for ability	(0 pts) Too advanced for ability	(1pt) Within acceptable margins for ability	
6. Presenter demonstrated knowledge of the content	(0 pts) Lack of knowledge demonstrated		(1 pt) Partial knowledge of content demonstrated	(2 pt) Full knowledge of content demonstrated
7. Presenter demonstrated skill with the equipment and materials	(0 pts) Lack of skill demonstrated		(1 pt) Partial skill demonstrated	(2 pts) Full skill demonstrated
8. References included in the presentation (written or verbal)	(0 pts) No references presented		(1 pt) References presented	
9. Response to questions	(0 pts) Not able to answer questions		(1 pt) Able to partially answer questions	(2 pts) Able to fully answer questions
10. Purpose of presentation accomplished effectively	(0 pts) Purpose was not accomplished		(1 pt) Purpose was partially accomplished	(2 pts) Purpose was fully accomplished
<b>C. Structure: The framework that organizes the content (page 7) Total Possible: 12</b>				
11. Introduction: An opening device; personal introduction; states purpose	(0 pts) None included	(1 pt) Included one aspect	(2 pts) Included two aspects	(3 pts) Included all aspects
12. Background: Outline purpose and/or problem statement	(0 pts) No	(1 pt) Yes		
13. Methods: Description of steps taken and/or design plans	(0 pts) No	(1 pt) Yes		
14. Results: Provides data or device	(0 pts) No	(1 pt) Yes		
15. Discussion: Includes summary and asks for questions	(0 pts) None included	(1 pt) Included one aspect	(2 pts) Included both aspects	
16. Presentation was well-structured (organized) to help audience understand and remember ideas	(0 pts) Steps not followed in a logical order	(1 pt) Presentation was structured adequately	(2 pts) Presentation was highly structured and planned	
17. Presentation held audience attention	(0 pts) Not maintained	(1 pt) Partially maintained	(2 pts) Fully maintained	

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D. Mechanics of Presenting (pages 8 to 9) Total Possible: 15					
18. Verbal: Projection; tone; speech rate; vocal variety	(0 pts) Was not effective to convey content	(1 pt) Sufficient to convey content	(2 pts) Effectively used to convey content	(3 pts) Intentional and dynamic use of verbal devices to convey content	
19. Non-verbal: Facial expressions; gestures to reinforce important points	(0 pts) Was not effective to convey content	(1 pt) Sufficient to convey content	(2 pts) Effectively used to convey content	(3 pts) Intentional and dynamic use to convey content	
20. Eye contact with audience	(0 pts) No eye contact	(1 pt) Some eye contact	(2 pts) Sufficient eye contact	(3 pts) Intentional and effective use of eye contact	
21. Poise and confidence	(0 pts) Not displayed	(1 pt) Somewhat displayed	(2 pts) Sufficiently displayed	(3 pts) Effectively displayed	
22. Work area and visual aids (Posters/slides)	(0 pts) Distracting and disorganized	(1 pt) Helpful to convey content	(2 pts) Effectively used to convey content	(3 pts) Intentional, well-organized work area; clear, effective visual aids	
<b>(41 possible) Total Score:</b>					

### COMMENTS

PLEASE PRINT NEATLY AND LEGIBLY. PLEASE WRITE COMMENTS TO THE PRESENTER.

What did I do well? What could I have done differently to make my presentation more effective?	
<b>Evaluator Name</b>	

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