



# MONTEREY COUNTY 4-H COUNCIL



## Monterey County Leader's council END OF EVENT REPORT

Club in Charge: San Benancio 4-H

Adult Chairs: AmyBurnett, Jennifer Wasson, Patty Busch

Youth Chairs: none

Name of event: Star Rank/Sparks Award Verification Date August 2 & 8, 2023

Time 12 PM Location County Office

Money budgeted \$50 Actual money spent (with receipts) 0

Fees charged 0 *Add a separate additional page listing all itemization*

Donations 0 \$ amount \_\_\_\_\_ for what \_\_\_\_\_

From whom? \_\_\_\_\_ have they been thanked? \_\_\_\_\_  
*Add a separate additional page listing all donations*

### OUTPUTS: (results)

Number of *members* in attendance 0 number of *volunteers* in attendance 3

Number of Adults in attendance 3

Was this a chaperoned event? If so, number of chaperones no/0  
(Ratio of chaperones to youth listed above \_\_\_\_\_ )

### List or attach additional support materials that identify the following:

Budget

Menus

Receipts

Date(s) planning committee met

Flyers, score cards, program, script and or forms made or used

Spreadsheet or scanned copy list of attendees and volunteers

Overview of Items made

Schedule or event or timeline of planning

Correspondence related to committee



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## Scholarships Offered

Names and contacts of special guests

Special staff (Nurses, lifeguards, cooks, etc.)

Photos of layout, items or event

Original committee description printed

What your club would do differently next time. Describe in detail what would be done differently and why:

*see next page*

Turn into the 4-H offices or the Council's Vice President



Report to Leader's Council: (usually this is done by the committee youth chair but due to the nature of this committee no youth members were involved)

- On August 2nd and 8<sup>th</sup>, 2023: San Benancio 4-H committee members met and verified Star and Spark awards for the 2022-23 program year. Forty-one youth members applied for at least one star and 40 youth members were awarded a total of 46 Stars. Twenty-four youth members applied for Sparks awards and 40 Spark Awards were earned.
- August 11, 2023: Co-Chair created spreadsheets with award results and sent them on to the County Representative and Achievement Event Committee. Co-Chairs also contacted youth members who had issues with Star and Spark applications and corrections and additions were made. Because Sparks Awards were a new addition to the achievement awards this program year there were several "bugs" had to be worked out and additional time was spent ensuring that the proper awards were awarded. Extra thanks goes to Jennifer Wasson and Lorin Hofmann-Lurz for working out the bugs!

#### Committee Recommendations:

- The committee appreciated the effort to include Summary of Years and/or at least PDR's for Star applicants. The committee asks clubs continue to encourage/require Star Rank applicants to include a summary of years (SOY) or all PDR's since last Star was earned. This year the committee saw a huge increase in the inclusion of SOY forms and this helped complete accurate and efficient verification. Also, collaborating with the Record Book Contest committee helped to keep books organized and accessible.
- The committee recommended adding member level (Junior, Intermediate, Senior) to the Star Rank Verification form in place of years in 4-H. This would be helpful to quickly determine the proper length of "My Story."
- The committee recommended that members complete an online registration survey (like the survey currently used for Record Book Contest applicants) when applying for a Star Rank or Sparks to ensure the applicant is being evaluated accurately and all member demographics and contact information is available to the committee. Important question to include on the survey is

current Star Rank and Rank applying for, to compare to the member's PDR application signature page.

- The committee also kindly asks that CCLs remember to complete the record book submission form when turning in record books for the contest, sparks, or stars. This ensures that all books are accounted for.
- The committee recommends that members keep and use the same Sparks forms year to year. This helps keep track if the Spark spans multiple program years. A letter was given to all Spark award applicants/recipients explaining the importance of maintaining these documents for future Spark awards.