

4-H Summer Camp

Lead Staff and Teen Staff Application

Camp Dates June 23-June 27, 2025 ♦ Mendocino Woodlands

Applications are due by: **DECEMBER 20, 2024**

Name: _____

Mailing Address: _____

Street Address or P.O. Box

City/Town

State

Zip Code

Contact Number: Cell (_____) _____ Evening (_____) _____

Email: _____ County _____

Club: _____ Gender: Male Female

Age as of December 31, 2024: _____ Number of years: as a Camper ____ as a Teen Staff _____

4-H Mendocino and Lake Camp leadership would like to clarify that completing staff training hours, onsite camp responsibilities, and the application process is a practice for real world employment. The teen intern staff position will prepare you for creating job applications, individual interviews, and leadership structure. Your internship with 4-H camp can be listed on your resume for employment and college. The goal of camp is to provide a safe, fun, enjoyable experience for ALL campers and for all youth and adult volunteers and staff.

Teen Staff requirements 1- 5:

- 1) 14 years of age by December 31, 2024
- 2) Currently enrolled in the 4-H program
- 3) Abide by and enforce the 4-H camp policy, mission, and code of conduct
- 4) Complete minimum of 14 hours of training, usually on Wednesday evenings and 2 Saturdays
- 5) Attend the entire camp session

Lead Staff must meet requirements 2-10:

- 6) Be 16 years old by December 31, 2024
- 7) Have attended 4-H Camp in the past
- 8) Have served as a Teen Staff
- 9) Attend camps monthly steering committee meeting
- 10) Attend additional planning meetings and trainings

► Please mark all positions you are interested in applying for:

- Lead Staff: Assist with camp planning and counselor training meetings, co-coordinate camp with Executive Director, Teen Staff Coordinator and UC staff. Please see attached duties. Attend camps monthly steering committee meeting. Additional meetings and a higher level of time commitment is required.**
- Teen Staff** (including line and cabin positions): Responsible for the campers' safety and being a **positive** role model. Overseeing the cabin area and keeping campers on schedule. Assist campers with cabin activities, chores and at bed time. Work with a camper group during dining hall, activities, events and flagpole.
- Teen Staff Activity Coordinator:** Responsible for organizing, setting up and overseeing a specific area, program, or activity. For Example: arts/crafts, sports, woodworking, kitchen, outdoor cooking/survival skills, archery, nature walks/hiking, fencing, line/swing dancing, special projects, campfire, evening activities, dining hall, etc. May require additional meetings or trainings. I would like to be a Activity Coordinator for: _____

I am certified in:

First Aid: No Yes Exp. Date: _____ **CPR:** No Yes Exp. Date _____

Lifeguard Certificate: No Yes Type: _____ Exp. Date _____

Other (please explain): _____ Exp. Date _____

Adult size: S M L XL XXL

Special dietary needs (please explain) _____

EMERGENCY CONTACT DURING CAMP

Emergency Contact Parent/Guardian

Emergency Contact #2

Name: _____ Name: _____

Relationship: _____ Relationship: _____

Address: _____ Address: _____

City: _____ Zip: _____ City: _____ Zip: _____

Preferred phone number: _____ Preferred phone number: _____

Alternate phone number: _____ Alternate phone number: _____

E-mail: _____ E-mail: _____

❖ All Teen Staff - \$200.00 fee is Payable to 4-H Summer Camp.
\$50 installments may be paid between November through May. Final payment due May 9, 2025.
There will be no refunds for any portion paid after May 9th.

Online Application & Credit Card payment Options:

<https://surveys.ucanr.edu/survey.cfm?surveynumber=44048>

- Application Form
- Code of Conduct Form

- Required Essay** (100 words minimum)
Topic – Introduce yourself, share why you would like to be a part of summer camp, and explain how you meet the teen staff/lead staff requirements.

If you have questions about summer camp, contact Jean Goulart at (707) 263-6838 jgoulart@ucanr.edu

Applicant Signature

Guardian/Parent Signature