**Affinity Group:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Annual Plan Date Last Updated:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Members**

|  |  |
| --- | --- |
| **Role** | **Name** |
| Chair |  |
| Co-Chair |  |
| Treasurer |  |
| Scribe |  |
| Communications Chair |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Membership Data**

* Total Membership Numbers: **Number**
  + County Employees: **Number**
  + REC Employees: **Number**
  + Administrative Units: **Number**
* Last Membership Review: **Date**

**Annual Meeting Dates** (if known)

* Quarter 1: Date 1, Date 2, Date 3, etc.
* Quarter 2: Date 1, Date 2, etc.
* Quarter 3: Date 1, Date 2, etc.
* Quarter 4: Date 1, Date 2, etc.

**Annual Plan and Budget**

|  |  |  |  |
| --- | --- | --- | --- |
| **Line Item** | **Budget Allocation** | **Description** | **Timeline** |
| *Meetings* |  |  |  |
| *Events* |  |  |  |
| *Marketing* |  |  |  |
| *EE Updates* |  | *EE Newsletter Updates with Strat Comm* |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Quarterly Budget Review Timeline**

* Q1:
* Q2:
* Q3:
* Q4:

**Collaborations Across UC ANR: Opportunities for Engagement**

* Placeholder 1 – Example: EDI Summit Year
* Placeholder 2 – Example: DEIAC Workgroup Evaluating…

**Other Goals & Needs**

* Placeholder
* Placeholder