



OFFICE OF RISK SERVICES

OFFICE OF THE PRESIDENT  
1111 Franklin Avenue, 6<sup>th</sup> Floor  
Oakland, California 94607-5200

February 19, 2025

CHANCELLORS  
ACADEMIC COUNCIL CHAIR CHEUNG  
LABORATORY DIRECTOR WITHERELL  
ANR VICE PRESIDENT HUMISTON

**Re: Systemwide Review of Proposed Presidential Policy BFB - BUS-63: Risk Transfer and Insurance Requirements**

Dear Colleagues:

Enclosed for systemwide review are proposed revisions to Presidential Policy BFB-BUS-63: Risk Transfer and Insurance Requirements.

This policy was issued on November 8, 2010, and establishes the required indemnification and insurance provisions to be included in contracts between the University and contractors or external parties. It was last reviewed on January 5, 2020, and in 2024 the Office of the President, Office of Risk Services (OPRS) formed a working committee to complete a comprehensive review of the policy.

In developing the proposed revisions, the OPRS working committee consulted with key stakeholders including UC Legal, location risk management, and the Procurement Policy and Legal Documents committee. The proposed revisions are in large part either technical or intended to clarify ambiguous language in the policy. The key issues identified in the consultation process include clarifying the scope of the policy, the responsible parties at each location, the exception process, and to expand the FAQ section to provide additional information.

### **Systemwide Review**

Systemwide review is a public review distributed to the Chancellors, the Chair of the Academic Council, the Director of the Lawrence Berkeley National Laboratory, and the Vice President of Agriculture and Natural Resources requesting that they inform the general University community, especially affected employees, about policy proposals. Systemwide review also includes a mandatory, 90-day full Senate review.

Employees should be afforded the opportunity to review and comment on the draft policy. Attached is a Model Communication which may be used to inform non-exclusively represented employees about these proposals. Systemwide Labor Relations at the Office of the President is responsible for informing the bargaining units representing union membership about policy proposals.

We would appreciate receiving your comments no later than **May 20, 2025**. Please submit your comments to [Charlie.Goodrich@ucop.edu](mailto:Charlie.Goodrich@ucop.edu). If you have any questions, please contact Charlie Goodrich at [Charlie.Goodrich@ucop.edu](mailto:Charlie.Goodrich@ucop.edu).

Sincerely,



Kevin Confetti, Office of Risk Services  
Associate Vice President & Chief Risk Officer

Enclosures:

- 1) Draft Presidential Policy BFB-BUS-63: Risk Transfer and Insurance Requirements (clean copy)
- 2) Draft Presidential Policy BFB-BUS-63: Risk Transfer and Insurance Requirements (tracked-changes copy)
- 3) Model Communication

cc: President Drake

Provost and Executive Vice President Newman  
Executive Vice Chancellors/Provosts  
Executive Vice President and Chief Operating Officer Nava  
Executive Vice President Brostrom  
Executive Vice President Rubin  
Senior Vice President Bustamante  
Vice President and Vice Provost Gullatt  
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